

How to Make a Timeline with IntelliPics for Macs



Before you begin, plan out the activity on paper. Make sure that all pictures and text reflect individual and standards-based learning objectives.

A) Getting Started

Connect and check the microphone. Open IntelliPics. Go to the File menu. Select Close All to close any open activities. Go to the file menu and select New. Type in the name of the timeline. Click Save. Go to the Options menu. Select Activity Preferences. Only Picture Items should have an X next to it. Deselect Modifier Items, Numbers, Sizes and Colors. Select Large under Palette Size. Select font and size. Go to Category pop-up menu. Select General Settings. Deselect Show Items By Icon.

B) Paste a Picture

Go to Create menu. Select Picture Items. Click New. Type first date of the timeline. Click OK. Copy and paste a picture that represents the date into the box. To use IntelliTools pictures, go to Edit menu. Select Picture Library. Choose picture. Click Copy. Go to Edit menu. Select Paste.



Fast Tip: Hold the Command key and press Y to go to the Picture Library. Hold Command and press V to paste.

C) Get Moving

Click Movement. Scroll to choose a movement. Move slide bar to adjust speed. Click Done (only once). If you leave the edit box, return by going to the Creat menu and then select Picture Items.

D) Record the Date

Click Advanced. Select Spoken Name. Click Record (next to Singular). Select Better. Click OK. Press Record. Say the first date into microphone. Click Record again to stop recording. Click Play to listen to your work. Click Save.



Fast Tip: Click on Record. Leave mouse pointer on Record. Speak into microphone. Click record again to stop.

E) Type Text and Record Sound

Click on Advanced. Select Caption. Enter the text that will accompany the picture. Click Sound. Click New. Click OK. Press Record. Say the first date into microphone. Click Record again to stop recording. Click Play to listen to your work. Click Save.

F) Repeat to Complete

Click Movement. Scroll through the list to choose a movement. Move the slide bar to adjust speed. Click on Done (only once).



Single Switch Setup

Go to the Options menu. Select Activity Preferences. Go to the Category in the popup. Select Click Response. Click on Goes to the next Item. This feature ensures that clicking the mouse or using a switch sending a mouse click will advance the timeline. Click on OK.